

CHENOA PUBLIC LIBRARY BOARD MEETING

JANUARY 20, 2015

MEETING CALLED TO ORDER at 7:05 P.M. and a quorum was declared by President Pat Witte.

ATTENDANCE:

PRESENT: Pat Witte, Dan Groce, Eulie Kight, Nancy Adams, Dawn Neubauer, Phil Harland, Accountant and Sheryl Siebert, Director.

ABSENT: Lori Carranza, Steve Bury

GUESTS: ISU Marketing Student Interns Ashleigh Grindstaff, Katie Machamer, and Stephanie Morrison; and Reid Siebert

PRESIDENT'S REPORT: Board member demographics have been submitted to county clerk's office regarding the Statement of Economic Interest forms which must be submitted annually. It must be completed online this year and in the future; and only once per year.

SECRETARY'S REPORT: Minutes for the December 16, 2014 we approved as presented. Nancy moved to accept; Dawn seconded; passed unanimously.

TREASURER'S REPORT: Phil presented his report: Nancy moved to accept as presented; Dawn seconded; passed unanimously.

DIRECTOR'S REPORT: We will have to reapply for the Illinois State Library Live and Learn Construction Grant because we need a commitment for all monies except the \$125,000 amount of the grant. We have received the "per capita" grant money which will be used to add to the library collections. We are eligible for a \$25,000 loan at 3.75% if we build downtown. Patron Files are being updated using the Pantagraph Database (a database of information in Pantagraph files) purchased by the library. Many used (but excellent condition) large-print books and audio books have been purchased from the Bloomington Library. Library Stats for the month of January are down, possibly weather related. The Constitution Club met Monday evening at the Library and we had nine participants. The library was closed Wednesday, January 7 and early on Thursday, January 8 due to weather conditions. Eulie and Sheryl attended a "webinar" on changing libraries.

COMMITTEE REPORTS:

NEW LIBRARY BUILDING PLANS: Dan introduced our three ISU Marketing Department Interns: Ashleigh Grindstaff, Katie Machamer and Stephanie Morrison. They presented the booklet they worked on last semester and some marketing ideas they will be working on. They asked many questions regarding our plans, expectations and goals and looked at the architectural drawings for the new library. They will be attending all future board meetings until graduation in May (and maybe even work with us after that).

OLD BUSINESS: None discussed.

NEW BUSINESS: The "2nd Annual Library Pie Supper" hosted by the FCCLA will be held on April 11. There will also be a "silent auction" and book sale. \$706.00 was made last year which was very good for a new event. The Board suggested that earlier advertising and stressing the need to pre-order for supper and whole pie sales so the FCCLA can know the number of servings to be prepared. It was also suggested the need for more consistent portions.

A discussion was held regarding a library policy on inclement weather closings which will be linked to Chenoa School closings with special considerations for incoming weather. The closings will be posted on the library website, announced on the radio and possibly local T.V. Nancy moved to accept the proposal, Dan seconded.

STANDARDS FOR ILLINOIS LIBRARIES: No review of Standards for Illinois Libraries because of the length of the meeting.

ADJOURNMENT: Dawn moved to adjourn, Nancy seconded, passed unanimously. Meeting adjourned at 8:45 P.M.

NEXT MEETING: Tuesday, February 17, 2015 at 7:00 P.M.

Respectfully submitted,

Eulie Kight,

Secretary Pro Tem