#### **LEGAL NOTICE**

**CHENOA PUBLIC LIBRARY DISTRICT** 

## **ORDINANCE 24-93**

# ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING THE 1ST DAY OF JULY, 2024

**AND ENDING THE 30TH DAY OF JUNE 2025** 

WHEREAS, The Board of Trustees of the Chenoa Public Library District, of the County of McLean, State of "Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2024 and ending June 30, 2025 and the same has been conveniently' available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on August 15, 2024, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Chenoa Public Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Chenoa Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE CHENOA PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF McLEAN, STATE OF ILLINOIS, AS FOLLOWS:

<u>Section 1:</u> That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2024 and ending June 30, 2025; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows:

## FOR CORPORATE PURPOSES [75 ILCS 16/35-5]: 1. For salaries

1. For salaries		
a. librarian	\$45,000.00	
b. library staff	\$25,000.00	
Subtotal of Salaries		\$ 70,000.00
2. For library materials		
a. books	\$ 8,000.00	
b. periodicals	\$ 500.00	
c. videos	\$ 1,000.00	
d. e-books	\$ 1,000.00	
	\$ 1,000.00	\$ 10,500.00
Subtotal Library Materials		· ·
3. For library summer reading program		\$ 800.00
4. For postage		\$ 200.00
5. For supplies		
a. office supplies	\$ 500.00	
b. library supplies	\$ 1,200.00	
Subtotal of Supplies		\$ 1,700.00
6. For office equipment		\$ 850.00
7. For computer equipment & supplies		\$ 1,000.00
8. For utilities		•
a. telephone & internet	\$ 4,700.00	
b. water	\$ 600.00	
c. electricity	\$ 3,000.00	
d. gas	\$ 2,300.00	
Subtotal of Utilities	+ =,500.00	\$ 10,600.00
9. For bookkeeping services		\$ 6,300.00
10. For legal services		\$ 1,700.00
11. For legal notices and publications		\$ 1,500.00
12. For automation expenses (RSA)		\$ 2,500.00
13. For travel expenses		\$ 2,500.00
14. For movie licensing		\$ 500.00
		\$ 500.00
15. For educational expenses		\$ 500.00
16. For miscellaneous expenses		\$ 5,200.00
17. For promotional expenses		\$ 2,500.00 \$ 600.00 \$ 500.00 \$ 5,200.00 \$ 5,200.00 \$ 400.00
18. For web site expenses		
19. For professional dues		
20. For Memorial expenses, supplies and gifts		\$ 3,500.00
21. For contingent expenses	TOTAL	\$ 5,000.00
	TOTAL	\$ 124,350.00

## FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]: 1. Social Security (FICA/Medicare) \$ 2,900.00

Social Security (FICA/Medicare)		\$ 2,900.00
2. Contingency		\$ 100.00
	TOTAL	\$ 3,000.00

### FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

Contractual Services-Audit			2,000.00
2. Annual reports		\$	800.00
	TC	TAL \$	2,800.00

## FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE, [745 ILCS 10/9-107]:

Insurance (including public liability insurance; property	
damage (fire) insurance; worker's compensation; treasurer's bond)	\$ 11,500.00
2. Risk management and loss control program (adm. salary)	\$ 12,500.00
3. Legal Expenses	\$ 5,000.00
4. Contingency	\$ 1,000.00
TOTAL	\$ 30,000.00

#### FOR BUILDING MAINTENANCE FUND: [75 ILCS 16/35-5]:

Building Maintenance costs:		
a. Housekeeping salaries		\$ 1,500.00
b. Computer consultants		\$ 2,000.00
c. Equipment maintenance		\$ 3,000.00
d. Building maintenance		\$ 3,000.00
e. Grounds maintenance		\$ 3,500.00
f. Computer maintenance		\$ 1,900.00
g. Equipment purchases		\$ 3,000.00
	TOTAL	\$ 17,900.00

#### FOR THE PURPOSE OF A WORKING CASH FUND [75 ILCS 16/35-35:

\$ 15,000.00

\$ 15,000.00

\$ 0.00

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<ol> <li>Working Cash Fund</li> </ol>		\$ 59,735.00
	TOTAL	\$ 59,735.00

#### FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1. Special Reserve Fund plan

Expected cash on hand June 30, 2024

Section 2: Appropriated for the foregoing ex	xpenses from:
Projected cash on hand July 1, 2024	\$ 4,555.00
Special Reserve fund	\$ 15,000.00
Working Cash Fund	\$ 59,735.00
Miscellaneous gifts and donations	\$ 1,500.00
Income of interest	\$ 1,500.00
Special purpose grants	\$ 4,200.00
Photocopy, cards, fax, and miscellaneous	\$ 5,300.00
Personal Property Replacement taxes	\$ 7,000.00
Non-resident fees	\$ 5,000.00
Tax for General Corporate Library purposes	\$ 101,000.00
Tax for Social Security purposes	\$ 3,000.00
Tax for Audit purposes	\$ 2,000.00
Tax for Liability and Insurance	\$ 29,795.00
Tax for Maintenance Purposes	\$ 13,200.00

<u>Section 3:</u> Any unexpended balances in the General Library Fund, and Maintenance Fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

<u>Section 4:</u> The Secretary of the Chenoa Public Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

<u>Section 5</u>: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Chenoa Public Library District and approved by the President thereof this 15th day of August, 2024.

## BOARD OF TRUSTEES OF CHENOA PUBLIC LIBRARY DISTRICT By: Daniel L. Groce, President ATTEST: Dawn Malone, Secretary

STATE OF ILLINOIS	)
	) SS.
COUNTY OF McLEAN	)
	SECRETARY"S CERTIFIC

I, Dawn Malone, do hereby certify that I am the appointed, qualified, and now acting Secretary of the Chenoa Public Library District in the County of McLean and State of Illinois. Attached is a true and correct copy of the Annual Budget and Appropriation Ordinance No. 24-93 for the fiscal year July 1, 2024 to June 30, 2025.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of the Library District at a meeting thereof held on the 15th day of August, 2024; that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea voting yea on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Chenoa Public Library District in the fiscal year.

IN WITNESS WHEREOF, I signed my name in my official capacity as the Secretary of the Board of Trustees of the Chenoa Public Library District, at Chenoa, Illinois, this 15th day of August, 2024.

Dawn Malone, Secretary, Chenoa Public Library District
PUBLICATION DATE: August 22, 2024; Chenoa Town Crier.